



УНИВЕРЗИТЕТ У ИСТОЧНОМ САРАЈЕВУ
UNIVERSITY OF EAST SARAJEVO

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Pursuant to Article 4 paragraph (1) of the Rules of the co-financing of the international exchange of students and academic staff (Official Gazette of RS, No. 22/11) and Article 132 of the Statute of the University, the Office of Vice-rector for International and inter-university cooperation of the University of East Sarajevo
announced

COMPETITION
*for the international exchange of students and academic staff
in 2014 year*

1. Conditions for competition

ONLY APPLICANTS WHO WILL START THEIR EXCHANGE PROGRAM BY THE END OF 2014 ARE ELIGIBLE FOR APPLICATION, DUE TO THE FACT THAT SINCE 01.01.2015. THE NEW REGULATIONS REGARDING INTERNATIONAL EXCHANGE PROGRAM OF STUDENTS AND TEACHING STAFF SHALL COME INTO FORCE.

Competition for financing the exchange of students and academic staff of the University of East Sarajevo-UES in 2014 year is announced on the following conditions:

- Candidates eligible for the competition are students of the first and second cycle of studies and academic staff of the University of East Sarajevo to study and perform an internship, or for educational and / or scientific or artistic work in higher education and / or scientific research institutions abroad for academic staff.
- Studying in the previous paragraph can last for at least one semester and a maximum of one academic year, and students practice and scientific or artistic work lasts for at least 30 days but not longer than six months.
- Register for the exchange of students and academic staff can be made for any university abroad.
- Candidates eligible for the competition are foreign students of the first and second cycle of studies and foreign academic staff for study and performance of an

internship, or for educational and / or scientific or artistic work at the University of East Sarajevo.

2. Applications and documents required

Application form (application form will be available in the Office of Vice-rector for International and inter-university cooperation and on the website of the University) must be accompanied by the following documentation:

- CV,
- bibliography,
- certificate of employment (for academic staff)
- certificate of registration into the academic year and passed exams (for students),
- motivation letter,
- recommendation letter,
- invitation letter,
- learning agreement at universities abroad (for students)-optional
- contract and / or (invitation letter) for scientific / artistic work and research plan / work (for teachers / assistants)
- necessary funds to finance housing and residence
- participation in the financing of university / institute where studying and practice and research / artistic work will be performed.

Apart from the documentation mentioned above, it is necessary that the candidate can communicate in English or in the language of the country where the candidate will spend time.

Applications for the contest with the required documentation shall be submitted within 10 (ten) days from the date of publication of vacancy at the following address: University of East Sarajevo-Rectorate, Office of Vice-rector for International and inter-university cooperation, Vuka Karadzica, No. 30, 71123 East Sarajevo marked "application".

Incomplete and late applications will not be taken into consideration.

Complete and timely applications will be reviewed by the Commission.

The Commission makes a ranking list of applicants and submit proposal to the Ministry of Education and Culture of the Republic of Srpska for decision in accordance with the provisions of the Rules of co-financing of international exchange of students and academic staff.

The amount of co-financing funds allocated by the Ministry of Education and Culture of the Republic of Srpska in each case may not exceed 80% of the total identified cost for students, or 50% of the total identified cost for academic staff.

All applicants will be notified of the competition results not later than seven days from the date of the decision of the Minister of Education and Culture of RS.

Applicants selected for co-funding are required to provide the Ministry of Education and Culture of the Republic of Srpska the bank account number to which the funds will be paid.

This competition will be announced on the website of the University at the following web address: www.ues.rs.ba and on the notice boards of organizational units of the University of East Sarajevo. Deadline for submission of application is calculated from the date of its publication on the website of the University.

For all information please contact Office for international and inter-university cooperation on the phone: +387 57 320 330 or e-mail: iroffice@ues.rs.ba